



### 43. PHILIPPINE CROP INSURANCE CORPORATION (PCIC) DOCUMENTATION FOR FISHERIES

<b>Office or Division:</b>	OFFICE OF THE MUNICIPAL AGRICULTURIST			
<b>Classification:</b>	Simple			
<b>Type of Transaction:</b>	G2C – Government to Citizen			
<b>Who May Avail:</b>	Fishermen, Owners/Operators (must be enrolled in the Registry System for Basic Sectors in Agriculture)			
<b>CHECKLIST OF REQUIREMENTS</b>		<b>WHERE TO SECURE</b>		
Accomplished prescribed PCIC application form for Fisheries		Office of the Municipal Agriculturist		
Photo of Banca with Operator		To be prepared by the Client		
PCIC Insurance Declaration Summary		Office of the Municipal Agriculturist		
Certificate of Registration (for motorized)		Office of the Municipal Agriculturist		
Barangay Certificate (for non-motorized)		Barangay Local Government Unit concerned		
<b>CLIENT STEPS</b>	<b>AGENCY ACTION</b>	<b>FEES TO BE PAID</b>	<b>PROCESSING TIME</b>	<b>PERSON RESPONSIBLE</b>
1. Submits accomplished PCIC application form for Fisheries	Reviews filled up forms and submitted requirements	none	10 minutes	Benjie P. Catajay / Bernard Mariano / Ruby M. Murchante
	Checks if the applicant is enrolled in the Registry System for Basic Sectors in Agriculture (RSBSA)	none	5 minutes	Benjie P. Catajay / Bernard Mariano / Ruby M. Murchante
	Submits the application form and complete requirements to PCIC Office, Odiongan, Romblon	none	5 minutes	Benjie P. Catajay / Bernard Mariano / Ruby M. Murchante
-end of transaction-				
<b>TOTAL</b>		<b>none</b>	<b>20 minutes</b>	