



45. MUNICIPAL MEAT INSPECTION SERVICES

Office or Division:	OFFICE OF THE MUNICIPAL AGRICULTURIST			
Classification:	Simple			
Type of Transaction:	G2C – Government to Citizen, G2B – Government to Business			
Who May Avail:	Licensed Meat Dealers			
CHECKLIST OF REQUIREMENTS		WHERE TO SECURE		
Certification of Ownership (owned livestock)		MTO		
Certificate of Transfer (bought livestock)		MTO		
CLIENT STEPS	AGENCY ACTION	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1. Pays the necessary fees to the Office of the Municipal Treasurer	Issues Official Receipt	Cattle - Php 45.00 Hog - Php 30.00 Certification of Ownership- Php 100.00 Certificate of Transfer- Php 50.00	10 minutes	MTO
	Checks the requirements	none	5 minutes	Paulo F. Morgado/ Ruby M. Murchante
	Issues/signs the Slaughter Permit	none	10 minutes	Ruby Murchante Municipal Agriculturist
2. Brings the animal to be slaughtered to the slaughterhouse	Issues Veterinary Permit	Corral Fee: Cattle - Php 25.00 Hog - Php 15.00	5 minutes	Paulo F. Morgado
	Conducts Anti-Mortem Inspection	Anti-Mortem Fee Cattle - Php 25.00 Hog - Php 15.00	Cattle - 10 minutes Hog- 5 minutes	Paulo F. Morgado



CLIENT STEPS	AGENCY ACTION	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
	Conducts Post-Mortem Examination	none	Cattle - 15 minutes Hog- 10 minutes	Paulo F. Morgado
3. Transfers the carcasses to the Public Market	-end of transaction-			
	TOTAL	Cattle Owned (with coral fee) – 195 Bought (with corral fee) 145 Owned (w/o corral fee) – 170 Bought (w/o corral fee) - 120 Hog Owned (with coral fee) – 160 Bought (with corral fee) 110 Owned (w/o corral fee) – 145 Bought (w/o corral fee) – 95	Cattle - 55 minutes Hog – 45 minutes	